

Los Gatos-Saratoga Joint Union High School District

Facility Use Review

March 14, 2017

Board of Trustees

Goals

Facility Use Review

- **Ensure Prioritization of School Use**
 - **Adhere to CEQA Requirements**
 - **Adhere to 2014 Civic Center Act Changes**
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Facility Use Review

March 14

- Groups
- Fee Comparison
- Replacement costs
- Staff costs
- Use application info
- Board Policy – 1st reading
- Proposed Fees – 1st reading



March 28

- Continued Discussion
- Board Policy – 2nd reading/approval
- Proposed Fees – 2nd reading/approval



April 18

- Continued Discussion – if needed
- Board Policy – approval
- Proposed Fees – approval

Groups

LGSUHSD – Group 1	PAUSD – Group 1	MVLA – Group 1
<p>LGHS/SHS/LGSUHSD sponsored events:</p> <ul style="list-style-type: none"> • Performances, meetings, other events sponsored by district and supervised by district employees • Auxiliary Organizations, e.g. PTSO, H&S Club • Recognized school clubs <hr/> <p>Group 1A</p> <ul style="list-style-type: none"> • SUSL, LGUSD District and school events • LGS Recreation Department Sponsored Events 	<ul style="list-style-type: none"> • District/school sponsored groups/clubs and student body organizations • School-connected groups (PTA, Employee Associations, etc.) <p>These groups may use district facilities, other than pools, without fees for meetings, rec activities and fund-raising that benefit students of the district. However, a fee may be imposed for use of equipment, supplies, custodians, utilities or personnel overtime.</p>	<p>District/school sponsored events:</p> <ul style="list-style-type: none"> • Performances, meetings, and other events sponsored by the district and supervised by district employees • Auxiliary Organizations, e.g., PTSA • Recognized school clubs

Groups

LGSHUSD – Group 2	PAUSD – Group 2	MVLA – Group 2
<p>Non-profit, youth-oriented events sponsored by a recognized non-profit (A certificate of 501 (c)(3) status required)</p> <ul style="list-style-type: none"> • City & County Parks and Rec events (Saratoga, Los Gatos, Monte Sereno; County of Santa Clara • Other public school districts • Youth organizations, including sports leagues • Other governmental agencies • College or univ. groups • Civic orgs. & service clubs • Social clubs and ed. grps • Church or religious orgs. • Adult sports leagues 	<ul style="list-style-type: none"> • Departments or agencies of local municipal governments • Community organizations, clubs and associations with 501 (c)(3) status (documentation required at time of application) • Governmental agencies not charging fees or when use is for a community meeting 	<p>Non-profit, youth-oriented sponsored by recognized non-profits:</p> <ul style="list-style-type: none"> • Mt View-Whisman, LAUSD • City & County Parks and Rec events (Los Altos, Los Altos Hills, Mt. View; County of Santa Clara • Other public school districts • Youth organizations, including sports leagues

Groups

LGSUHSD – Group 3	PAUSD – Group 3	MVLA – Group 3
<ul style="list-style-type: none"> Activities and events sponsored by for-profit orgs. Individuals requesting facilities for personal use All fundraising events not for the benefit of district students Commercial use of facilities, e.g. summer camp, jazzercise, etc. Activities sponsored by for-profit orgs. (e.g. sports leagues) Any fundraising event sponsored by for-profit orgs. where receipts not for welfare of district students Private dance or other event 	<p>Businesses, Business Organizations, Business Recreation Leagues, Religious Orgs.</p>	<p>Non-profit, all other organizations:</p> <ul style="list-style-type: none"> Other governmental agencies College or Univ. groups Civic orgs. and service groups Social clubs or educational groups Church or religious orgs. Adult sports leagues

Groups

LGSUHSD – Group 4	PAUSD – Group 4	MVLA – Group 4
<ul style="list-style-type: none">• NA	<p>Camps. A camp is defined as an activity occurring for a minimum of six continuous hours/day during which there is no turnover of participants during the day/continuous session. Camp users must get a permit from the City of Palo Alto to reserve a field</p>	<p>For-profit orgs./groups:</p> <ul style="list-style-type: none">• Commercial use of facilities, e.g. summer camp, jazzercise, music lessons, summer camp• Activities sponsored by for-profit orgs. e.g., sports leagues• Private performance or other event• Any fundraising event sponsored by for-profit orgs. where receipts not for welfare of district students

LGSUHSD Group Comparison

Group	Current	Proposed *
1	<p>LGHS/SHS/LGSUHSD sponsored events:</p> <ul style="list-style-type: none"> • Performances, meetings, other events sponsored by district and supervised by district employees • Auxiliary organizations, e.g. PTSO • Recognized school clubs <p>Group 1A</p> <ul style="list-style-type: none"> • SUSD, LGUSD district and school Events • LGS Recreation Department sponsored events 	<ul style="list-style-type: none"> • School district performances, meetings, and other events that are part of the district's curriculum, recognized school based clubs and organizations (e.g., PTSO, H&S Club, ASB) • Los Gatos-Saratoga Recreation • Performances, meetings and other events for the district's feeder schools

LGSUHSD Group Comparison

Group	Current	Proposed *
2	<p>Non-profit, youth-oriented events sponsored by a recognized non-profit (A certificate of 501(c)(3) status required)</p> <ul style="list-style-type: none"> • City & County Parks and Rec events (Saratoga, Los Gatos, Monte Sereno; county of Santa Clara) • Other public school districts • Other governmental agencies • College or univ. groups • Civic orgs. & service clubs • Social clubs and ed. grps • Church or religious orgs • Adult sports leagues 	<ul style="list-style-type: none"> • Non-profit, youth-oriented events sponsored by a recognized non-profit (A certificate of 501(c)(3) status required) • Youth organizations, including sports leagues that charge participants no more than \$60.00 per month)**

LGSUHSD Group Comparison

Group	Current	Proposed *
3	<ul style="list-style-type: none"> Activities and events sponsored by for-profit orgs. Individuals requesting facilities for personal use All fundraising events not for the benefit of district students Commercial use of facilities, e.g. summer camp, jazzercise, etc. Activities sponsored by for-profit orgs. (e.g. sports leagues) Any fundraising event sponsored by for-profit orgs. where receipts not for welfare of district students Private dance or other event 	<p>Activities and events sponsored by for-profit orgs.</p> <ul style="list-style-type: none"> Youth organizations, including sports leagues that charge participants more than \$60.00 per month)** Resident civic organizations and service clubs Entertainment activity, event or meeting where an admission fee is charged or contributions are solicited from participants and the net receipts are <u>not</u> expended for the welfare of the pupils of the District or for charitable purposes. (Ed. Code. Section 38134 (e).)

LGSUHSD Group Comparison

Category	Current	Proposed *
4	NA	For profit businesses, and youth sport clubs, adult sports leagues, youth camps.

*Before the use of a facility is granted, rental of school facilities to outside organizations/groups may be given additional consideration if they are:

1. A long-term renter.
2. A renter with an existing campus-based, district-approved coaching relationship with a significant number of our high school students in their organization.
3. A renter with a significant number of our high school students in their organization.
4. A renter with a significant number of students from our feeder schools.

**Based on 2014 changes to the Civic Center Act.

Proposed Groups - Notes

Notes:

- A) Potential renters must complete all forms and provide certificate of insurance to district office no less than 30 prior to coordinating scheduling of space**
 - B) Non-Profit groups must provide copies of their 501(c)(3) status.**
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Fee Review – Benchmark

FACILITY	LGSUHSD RATE TO Non – Profit Group 1	LGSUHSD FAIR RENTALVALUE Group 2/3	Palo Alto Group 2	Palo Alto Group 3
<u>Buildings</u>				
Classroom	\$21	\$42	\$27.50	\$44
Locker Rm.	\$32	\$63	\$33	\$63
Small Gym	\$21	\$42	\$85	\$130
Large Gym	\$32	\$53	\$85	\$130
Auditorium / Theater*	\$32 - \$250*	\$63-\$300*		
Library	\$32	\$63	\$53	\$66
Cafeteria (no Kitchen)	\$32	\$63	\$92	\$133
Dance Studio	\$32	\$63	\$64	\$100
Music (SHS)	\$32	\$63	\$53	\$66
Kitchen	\$42	\$84	\$92	\$133
Weight Room	\$63	\$126	\$64	\$100
Theatre (Small)	\$32	\$63	\$53	\$174
Staff Lunch Room (SHS)	\$32	\$63		
PC Room/Computer Use	\$50	\$95		

Fee Review – Benchmark

FACILITY	LGSUHS D RATE TO Non – Profit Group 1	LGSUHS D FAIR RENTAL VALUE Group 2/3	Palo Alto Group 2	Palo Alto Group 3
Football Field	\$79	\$158	\$93	\$150
Baseball / Softball Field	\$79	\$158	\$82	\$123
Basketball Court	\$79	\$158	\$85	\$130
Soccer	\$79	\$158	\$93	\$150
Lower Field (LGHS)	\$79	\$158	\$93	\$150
Tennis Courts	\$42 / \$6 Ct	\$84 /\$11 Ct	\$6/Court HR - \$8/Court HR	Palo Alto Rec
Track	\$79	\$158	\$19	\$39
Track & Field			\$66	\$66
Volleyball Courts (LGHS – Sand)	\$53	\$105		
Front Lawn (LGHS)	\$79	\$158		
Quad (SHS)	\$79	\$158	\$33	\$52
Artificial Turf (SHS)	\$79	\$158		
Other Fields	\$79	\$158		
Parking Lot/Blacktop	\$79	\$158	\$19	\$39

Fee Review – Benchmark

FACILITY		LGSUHSD Current RATE TO Non – Profit Group 1	LGSUHSD Current FAIR RENTALVALUE Groups 2/3	Palo Alto Group 2	Palo Alto Group 3
DISTRICT OFFICE					
Classroom		\$21	\$42		
Conference Room		\$21	\$42	\$84	\$133
Additional Fees May Apply:					
Custodial Fee: Set up, open/close (Rate \$50.00 / hour)				\$33/\$49/\$65	
Custodial/Field Manager (Standard, Overtime, Holiday)				\$38/\$57/\$77	
Cafeteria Worker: Supervise (Rate \$40.00 / hour)					
Application Fee per request form (Rate \$42.00)					

Replacement Cost Model – Committed to Protecting your Investment

Breakdown of Replacement Costs

Example - Football Field, Not including track

				Escalation	10 years	Per Year
Turf replacement costs		\$1,100,000		5%	\$1,791,784	\$179,178
Field Use (2pm to 9pm = 7 hours)		Per Day	Days	Hours	\$/Hour	
		Simple	7	365	2555	\$70.13
		Weekday	3	260	780	
		Weekend	10	104	1040	
					1820	\$98.45

Proposed Fee Schedule

FACILITY	Current LGSUHSD Group 2	Proposed LGSUHSD Group 2	Current LGSUHSD Group 3	Proposed LGSUHSD Group 3	Palo Alto Group 2	Palo Alto Group 3
<u>Buildings</u>						
Classroom	\$21	\$25	\$42	\$50	\$27.50	\$44
Locker Rm.	\$32	\$35	\$63	\$60	\$33	\$63
Small Gym	\$21	\$75	\$42	\$125	\$85	\$130
Large Gym	\$32	\$85	\$53	\$135	\$85	\$130
Auditorium / Theater*	\$32 - \$250	\$100 - \$350	\$63 - \$300	\$150-\$400		
Library	\$32	\$50	\$63	\$65	\$53	\$66
Cafeteria (no Kitchen)	\$32	\$90	\$63	\$130	\$92	\$133
Dance Studio	\$32	\$60	\$63	\$90	\$64	\$100
Music (SHS)	\$32	\$60	\$63	\$80	\$53	\$66
Kitchen	\$42	\$90	\$84	\$130	\$92	\$133
Weight Room	\$63	\$65	\$126	\$95	\$64	\$100
Theatre (Small)	\$32	\$60	\$63	\$90	\$53	\$174
Staff Lunch Room (SHS)	\$32	\$50	\$63	\$95		
PC Room/Computer Use	\$50	\$50	\$95	\$95		

Proposed Fee Schedule

FACILITY	Current LGSUHSD Group 2	Proposed LGSUHSD Group 2	Current LGSUHSD Group 3	Proposed LGSUHSD Group 3	Palo Alto Group 2	Palo Alto Group 3
Football Field	\$79	\$90	\$158	\$160	\$93	\$150
Baseball / Softball Field	\$79	\$90	\$158	\$160	\$82	\$123
Basketball Court	\$79	\$90	\$158	\$160	\$85	\$130
Soccer	\$79	\$90	\$158	\$160	\$93	\$150
Lower Field (LGHS)	\$79	\$90	\$158	\$160	\$93	\$150
Tennis Courts	\$42 / \$6ct	\$10 per ct	\$84 / \$11 ct	\$15 per ct	\$6/Court HR - \$8/Court HR	Palo Alto Rec
Track	\$79	\$90	\$158	\$160	\$19	\$39
Track & Field					\$66	\$66
Volleyball Courts (LGHS – Sand)	\$53	\$90	\$105	\$125		
Front Lawn (LGHS)	\$79	\$90	\$158	\$160		
Quad (SHS)	\$79	\$90	\$158	\$160	\$33	\$52
Artificial Turf (SHS)	\$79	\$90	\$158	\$160		
Other Fields	\$79	\$90	\$158	\$160		
Parking Lot/Blacktop	\$79	\$90	\$158	\$160	\$19	\$39